

**Nevada State Emergency Response Commission**  
**Second Quarterly Meeting**  
**April 8, 2004 – 9:00 a.m.**

**Professional Engineers & Land Surveyor's State Board Building**  
**1755 E. Plumb Lane, Ste. 130**  
**Reno, Nevada**

The Commission may take action on items marked by an asterisk (\*). Items may be taken out of the order presented on the agenda at the discretion of the chairperson.

**I. CALL TO ORDER**

**II. INTRODUCTION**

**III. \*APPROVAL OF JANUARY 8, 2004 MEETING MINUTES**

**IV. PUBLIC COMMENT**

- A. This portion open to public for comment on any item not on this agenda. Public comments will be allowed at each agenda item. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

**V. NEW BUSINESS**

- A. Local Emergency Planning Committee Updates (*attending LEPC Representatives*)
- B. U.S. Environmental Protection Agency Update - Mike Ardito
- C. U.S. Federal Emergency Management Agency Update - Todd Smith
- D. Occupational Safety and Health Enforcement Update - L. Tom Czehowski
- E. Nevada Division of Emergency Management Update - Frank Siracusa
- F. Nevada Division of Environmental Protection Update - Jolaine Johnson
- G. Nevada State Fire Marshal Update - Doyle Sutton
- H. California State Emergency Response Commission program update
- I. Legislative Committee Report
1. \*Discussion/Action on possible modification to Nevada Administrative Code or Bill Draft Request to include maximum fee on Toxic Chemical Release Reports
2. \*Discussion/Action to provide the Legislative Committee with authorization to approve any Bill Draft Request, as appropriate, to meet May 3, 2004 deadline with presentation to be made at next SERC quarterly meeting
- J. Strategic Planning Committee Report
- K. Funding Committee Report
1. \*Discussion/Action of 2005 SERC grant applications and review of Funding Committee's recommendations
2. \*Discussion/Action of remaining 2004 USDOT Hazardous Materials Preparedness Grant and review of Funding Committee's recommendations
- L. Bylaws Committee Report
- M. Information Technology Committee Report
1. \*Discussion/Action on recommendation from Information Technology Committee to authorize staff to work with the State Fire Marshal's Office to coordinate implementation of online renewals and payments through Nevada Chemical Facility Data Base (NCFD)
2. \*Discussion Action on recommendation from Information Technology Committee to authorize staff to work with the State Fire Marshal Staff to develop a Request For Proposal (RFP) to use funds from Contingency Account

for Hazardous Materials reserve category to hire a consultant to review the Nevada Chemical Facility Data Base

- N. Outreach Committee Report
- O. Policy Committee Report
  - 1. \*Discussion/Action on recommendation from Policy Committee regarding revision of SERC Policy 8.1, Plan Review
  - 2. \*Discussion/Action on recommendation from Policy Committee regarding SERC Policy 8.2, Grant Applications, Grant Awards and Policy 8.5, Funding of Grants
- P. \*Discussion/Action on revision of bylaws to delete reference to Nevada Revised Statutes 458.390(5) which does not apply to SERC
- Q. \*Discussion/Action on recommendation of the Planning and Training Subcommittee to use FEMA exercise form as standard exercise report form to SERC
- R. Executive Director's Report

## **VII. \*ADJOURNMENT**

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Cheryl Folkers, posted or caused the posting of this agenda on or before April 2, 2004, 9:00 a.m. at the following locations:

*State Emergency Response Commission - 2525 S. Carson St. - Carson City*  
*Carson City Public Library - 900 N. Roop - Carson City*  
*Professional Engineers & Land Surveyor's State Board – 1755 E. Plumb Lane - Reno*  
*Grant Sawyer Bldg. - 555 E. Washington St. - Las Vegas*  
*Clark County Government Center - 500 S. Grand Central Parkway - Las Vegas*  
*Clark County Fire Department - 575 E. Flamingo - Las Vegas*

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 687-6973. 24 hour advance notice is requested.